



Southern Lehigh School District

Board of School Directors Meeting

December 3, 2013

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:30 p.m. on the above date (December 3, 2013) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Dimmig, McLoughlin, Gunkle, Hayes, Merkle, Parsons
ABSENT: Lindsay, Lycett, Quigley
OTHERS: Christman, Melber, Millman, Lewis, Siegfried, Donahue, Farris, Limpar, Takacs, Buchman, Bergey, Sinkler (SLEA), Gombocz (WFMZ.com), and approximately 5 other members of the community.

OPENING PROCEDURES

Mr. Dimmig led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Gunkle and **2ND BY** McLoughlin to approve the minutes of the November 25, 2013 meeting as distributed to all Board members.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Lindsay, Lycett, Quigley

VISITORS

REORGANIZATION

MOVED BY Hayes and **2ND BY** McLoughlin to elect Mr. Dimmig as Temporary Board President.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lindsay, Lycett, Quigley

The Temporary President asked the Board Secretary to read into the Minutes the names of the newly elected School Directors from the Certificates of Election. The Board Secretary stated that the newly elected School Directors listed on the Certificates were William Hayes, Brian Merkle, Thomas McLoughlin, and Kathleen Parsons, all for a four-year term. Mr. Dimmig then introduced District Judge David Harding who administered the oath of office to the newly elected members.

The Temporary President then proceeded to the election of the office of President for the forthcoming year.

MOVED BY McLoughlin and **2ND BY** Hayes to nominate **Mrs. Corinne Gunkle** as **Board President** for the forthcoming year.

MOVED BY McLoughlin and **2ND BY** Hayes to close the nominations for Board President.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Lindsay, Lycett, Quigley

Since there was no opposition to the candidate as nominated, the Temporary President directed the Secretary of the Board to cast a unanimous ballot for the nominee as designated.

Mr. Dimmig congratulated the new officers and then turned the meeting over to the newly elected President, Mrs. Gunkle.

Mrs. Christman thanked Mr. Dimmig for serving as Board President during the past year and presented him with an engraved gavel.

Mrs. Gunkle declared nominations to be open for the office of Vice-President for the forthcoming year.

MOVED BY Dimmig and **2ND BY** Hayes to nominate **Mr. William Lycett** as **Vice-President** of the Board for the forthcoming year.

MOVED BY Dimmig and **2ND BY** Hayes to close the nominations for Board Vice-President.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Lindsay, Lycett, Quigley

Mrs. Gunkle declared nominations to be open for the office of Treasurer to complete the term of office expiring June 30, 2014.

MOVED BY McLoughlin and **2ND BY** Hayes to nominate **Mr. Jeffrey Dimmig** as **Board Treasurer** to fill the unexpired term of Dr. Thomas McLoughlin.

MOVED BY McLoughlin and **2ND BY** Hayes to close the nominations for Board Treasurer.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Lindsay, Lycett, Quigley

Since there was no opposition to the candidates as nominated, Mrs. Gunkle directed the Secretary of the Board to cast a unanimous ballot for the nominees as designated.

MOVED BY Hayes and **2ND BY** McLoughlin to approve the bonding of the Board Treasurer at \$50,000.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Lindsay, Lycett, Quigley

MOVED BY McLoughlin and **2ND BY** Hayes to authorize the use of a facsimile signature plate of the President, Treasurer and Secretary when signing School District checks.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Lindsay, Lycett, Quigley

MOVED BY McLoughlin and **2ND BY** Hayes to authorize the Board Secretary to execute and submit the standard resolutions, signature cards, and any other forms necessary to reflect the change in President and Treasurer with the District's depositories.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Lindsay, Lycett, Quigley

CONSENT AGENDA

MOVED BY Hayes and **2ND BY** Dimmig to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated December 6, 2012 showing no paid bills and bills to be paid in the amount of \$498,308.05 for a total amount of \$498,308.05 for the General Fund;

Approve Laura DeMars, Instructional Assistant (4 hours per day), Southern Lehigh High School, an hourly rate of \$17.46, effective December 4, 2013;

Approve the following PSAT Proctors, an hourly rate of \$41.23, for the 2013-2014 school year-

Linda Gross
Tamme Westbrooks;

Approve the following SAT Prep Course instructors, an hourly rate of \$41.23, for the 2013-2014 school year-

Ronnette Mays
Anthony Italiani, Jr.;

Approve the following athletic event workers for the 2013-2014 school year-

Rose Mirth
Stanley Swartz;

Accept the resignation of the following coach-

Michelle Oleskowitz, Middle School Cheerleading Coach (Fall), effective November 5, 2013;

Approve Thomas Seidenberger, Jr., Coordinator of Athletics (Winter Season), a stipend of \$3333.33 for the 2013-2014 school year;

Approve Anne Cooper, Middle School Cheerleading Coach (Winter), a stipend of \$1267 for the 2013-2014 school year, effective December 3, 2013. Mrs. Cooper will fill the position due to the resignation of *Michelle Oleskowitz*;

Approve the following volunteer coach for the 2013-2014 school year-

James Binder Basketball.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Lindsay, Lycett, Quigley

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. Lilly, Dr. Donahue, Mrs. Farris and Ms. Limpar reported on student and staff activities at the High School, Middle School, Intermediate School and the elementary schools.

High School report –

- Keystone Exam retakes begin tomorrow, December 4th and continue through December 11th. These will be administered one module per day for 90 minutes. Literature and Biology are being done online, while the Algebra 1 is being taken using paper/pencil.
- Study Guides for midterms will go out on December 13th. Review days for midterms will begin upon returning from winter break.
- The HS Parent Advisory Council will also meet on December 13th at 9:30 AM.

Middle School report –

- 12/3 - Ginger-Bread House decoration
- 12/5, 6 - LCTI Visits
- 12/6 - Winter Formal Dance
- 12/6 - Pearl Harbor Observance
- 12/10 - Public Holiday Concert, 7PM
- 12/10 - Visit by Northampton School District
- 12/10 - Para-cord Bracelet making
- 12/11 - Quiet Café Opening
- 12/11 - Taylor Swift Day
- 12/12 - In-house Holiday Concert
- 12/20 - Spelling Bee Competition
- 12/20 - Holiday Bowl
- 1/14 - Parent Workshop

Intermediate School report –

- 12/5 - Barnes & Noble Book Fair at the Promenade Shops from 5 to 8PM. Proceeds benefit the JPL IS PTG. The Jr. Meister's will be performing at this event.
- 12/7 – The Jr. Meister Chorus will perform at the Coopersburg Annual Tree Lighting ceremony.
- 12/12 – JPLIS Instrumental Music Winter Concert is at 7PM
- 12/13 - 6th grade will celebrate Greek Day
- 12/17 – The IS Choral Winter Concert is at 7:00PM
- 12/20 - Loungewear for Liberati Day- A food drive collection will coincide with our dress down event in memory of Joe. All food collected will be donated to our students, neighbors and the Allentown School District. Allentown School District runs two food pantries and we understand that during the holiday period stock on the shelves runs quite low.

Elementary schools –

- 12/6 – Liberty Bell PTA's Annual Holiday Shoppe, 6-8PM
- Liberty Bell is running their annual Giving Tree program to help local families in need during this holiday season.
- 12/20 – Liberty Bell PJ/Stuffy Day - students and staff will be wearing their favorite pajamas and bringing their favorite stuffed animal. The day will end with the annual Holiday Sing-Along prior to the start of Winter Break.

- 12/6 - Lower Milford third grade students will experience education in colonial times. They will spend their entire school day at the Dillingersville One-Room School House.
- 12/10 - Lower Milford's PTA will sponsor a Holiday Social with activities for children and shopping opportunities for adults.
- 12/7 - Hopewell Holiday Shop - Students and families are invited to breakfast catered by Diana's Cafe in Center Valley, pictures with Santa Claus, students will trim our tree with handmade ornaments, and both students and families may do some holiday shopping. The PTA is hosting about 20 outside vendors with a little shoppers' shop for students.
- Hopewell and Lower Milford PTA's are joining forces and a Giving Tree is set up in Hopewell's lobby for the purpose of helping local families during this holiday season.
- 12/20 - Hopewell PJ/ Stuff Day - students and staff will be wearing their holiday pajamas and bringing their favorite stuffed animal to a Sing-a-long prior to the start of Winter Break.

MOVED BY Hayes and **2ND BY** Dimmig to approve the **High School Program of Studies** for the 2014-2015 school year.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lindsay, Lycett, Quigley

BUSINESS AND FINANCE

SUPPORT SERVICES

PERSONNEL

REPORTS

OLD BUSINESS

MOVED BY McLoughlin and **2ND BY** Dimmig to approve a second and final reading of the following revised policy-

#405 Professional Employees: *Employment of Substitute Professional Employees*

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lindsay, Lycett, Quigley

NEW BUSINESS

MOVED BY Hayes and **2ND BY** McLoughlin to appoint Mrs. Kathleen Parsons to complete Mrs. Mohr's unexpired term on the CLIU Board through June 30, 2014; July 1, 2014 through June 30, 2016.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lindsay, Lycett, Quigley

ADJOURNMENT

MOVED by McLoughlin and 2nd **BY** Dimmig to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Lindsay, Lycett, Quigley

The meeting was adjourned at 7:50 p.m.

ATTEST: _____ Board Secretary

PENDING APPROVAL